

## **Rules of Public Address While Attending a Board of Education Meeting**

The Board of Education is a body of school district residents, elected by the community and charged with conducting school-related business. The meetings are conducted under the Open Meeting Law, but are not open forums for the community.

*In response to Executive Orders and Public Health Guidance, we are now conducting our meetings virtually. As such, we have modified the format for our public to address the Board until further notice.*

1. Comments or questions can be submitted using a Google Form with the link posted on our website.
2. Comments or questions can also be sent by mail or email to the District Clerk, Diane Tusch at P.O. Box E, Livonia, NY 14487 or [dtusch@livoniacsd.org](mailto:dtusch@livoniacsd.org).
3. All comments or questions submitted or received 48 hours prior to the BOE meeting will then in turn be conveyed to the Superintendent of Schools in accordance with BOE Policy #1510 for review and submission to the BOE.
4. The BOE President will work with the District Clerk and Superintendent to include comments or questions submitted or received 48 hours prior in the public comments section of each meeting. Time permitting, submissions may be read aloud during public session.

We, the Board, the Superintendent and the Administrative Staff may be contacted during the school day to set up appointments.

Thank you for your interest and cooperation.